

BEST PRACTICE

1. Title of the Practice: Book Donation Practice

2. Goal:

- 1) To enhance the resources for students and staff.
- 2) To enhance quantity of books.
- 3) To provide the opportunities for the students to enhance the knowledge and Skills necessary to access library resources.
- 4) To acquaint students with library resources.
- 5) To inculcate the reading habits among students.

3. The Context: The prime objective behind the practice was to increase the number of books in the library and enhance the reading habit among students and staff. Earlier the staffs of the college were celebrating their birthday with traditional way i.e. by cutting the cake and serving some snacks. This practice replaced the traditional way of celebrating birthday and persuaded the faculty to donate the books to college library on the occasion.

4. Practice: Librarian of the college is the coordinator of this practice. A list of the faculty members, mentioning the dates of their birthday, is being published in the beginning of the academic year. On the birthday occasion, faculty comes with the new books to be donated to library. The staff and students are invited to celebrate the occasion in the campus. The president or principal welcomes the faculty with bouquet. The college authority decided to run the practice from Academic year 2016-2017. The whole responsibility of implementation of this Scheme has been handed over to the Librarian and library staff. This activity spreads good message in the society that the employees of this institute donate various reference books on the occasion of their birthday. It inspires other persons in the society to do such things wherever possible. The few number of students and parents now began to celebrate their birthdays in college by donating books to library instead of cutting cakes and wasting money on other petty things.

5. Evidence of Success: - The students and staff are being greatly benefited by this practice. It enhanced the reading habit and use of Library resources. The following table shows the

number of books being received from faculty, other staff, students and parents with its approximate price.

Sr. no.	Academic Year	Number of books donated	Approx. Price
01	2016-17	71	15,260
02	2017-18	89	32,439
03	2018-19	41	35,966
04	2019-20	38	34,000
05	2020-21	14	5830
06	2021-22	76	15,720
07	2022-23	51	18,984
08	2023-24	287	48364

6. Problems encountered and resources required – Initially this practice was limited to the faculty only. Now the practice is being popularised among the students and hence they are taking active participation in the practice. This practice resulted in collecting good number of books in the library but now the real challenge is to make the students sit in the library and make its optimum use. The faculty members are taking efforts to inculcate the reading habits among students by observing the ‘**Wachan Prerna Din**’ in the memory of Former President of India Late Abdul Kalam. This practice is being proved as great asset to us.